



INTEGRATION JOINT BOARD

NOT FOR PUBLICATION – This report contains exempt information as described in paragraph 6 (Information relating to the financial or business affairs of any particular person (other than the authority)) and paragraph 9 (Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services) of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973, enacted by the Local Government (Access to Information) Act 1985. This is applied in this case because, in view of the nature of the business to be transacted or in the nature of the proceedings, if members of the public were present, there would be disclosure to them of exempt information as defined in the Schedule.

Not exempt: Covering report, Appendix A1

Exempt: Appendix A Appendix B, Appendix C

Date of Meeting	25 May 2021
Report Title	Supplementary Procurement Plan
Report Number	HSCP.21.045
Lead Officer	Sandra MacLeod, Chief Officer HSCP
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Consultation Checklist Completed	Yes
Directions Required	Yes
Appendices	Non-Exempt: A1: Supplementary Work Plan for 2021/22 Exempt: Appendix A - Supplementary Work Plan for 2021/22 Appendix B – Procurement Business Case Appendix C – Direction to Aberdeen City Council



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1. Purpose of the Report

- 1.1. The purpose of this report is to present a supplementary 2021/2022 procurement work plan for expenditure on social care services, together with the associated procurement business case, for approval.

2. Recommendations

- 2.1. It is recommended that the Integration Joint Board:
- a) Approves the expenditure for social care services as set out in the annual work plan at Appendix A,
 - b) Approves the tendering exercise and subsequent award of a contract as set out in the procurement business case, at Appendix B,
 - c) Makes the Direction, as attached at Appendix C, and instructs the Chief Officer to issue the Direction to Aberdeen City Council.

3. Summary of Key Information

- 3.1 The Integration Joint Board (IJB) directs Aberdeen City Council (ACC) to purchase and enter into contracts with suppliers for the provision of services in relation to functions for which it has responsibility. ACC procures services through the Commercial and Procurement Shared Service (CPSS) in accordance with ACC's Scheme of Governance.
- 3.2 ACC Powers Delegated to Officers includes, at delegation 1 of section 7, that the Chief Officer of the Aberdeen City Integration Joint Board (also referred to and known as the Chief Officer of the Aberdeen City Health and Social Care Partnership (ACHSCP)) has delegated authority to facilitate and implement Directions issued to ACC from the IJB, on the instruction of the Chief Executive of ACC and in accordance with the ACC Procurement Regulations.
- 3.3 These Regulations require the submission of an annual procurement work plan prior to the commencement of each financial year detailing all contracts to be procured in the coming year with a value of £50,000 or more, to relevant Boards/Committees. In the case of adult social care services, this is the IJB. The Regulations also require that procurement business cases to support items on the work plan are brought to the IJB prior to any tender being undertaken or contract awarded directly. Although the intention is that all



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procurement should be planned in advance, there may be occasions where this is not possible and supplementary work plans and/or business cases may be required.

3.4 This report presents a supplementary 2021/22 work plan. A supporting procurement business case is attached at Appendix B, setting out the arrangements for a First Contact Mental Health and Wellbeing Service for a period of two years with two optional one-year extensions. A report was submitted to the IJB on 7 September 2020 detailing options for the delivery of a project to meet the aims of Action 15 of the Scottish Government Mental Health Strategy 2017-2027. Following an options appraisal exercise the IJB agreed with the recommendation to commission a service to deliver on the following aim detailed in 3.5.

3.5 The aim of this service to deliver a service which will provide a direct access first point of contact for Mental Health Services based within deprived areas of Aberdeen City available seven days a week, including out of hours support to Police Custody and Accident & Emergency. The service will operate on the principle of easy access and will focus on listening, immediate support and signposting. ACVO and 3rd sector colleagues have worked jointly with the Action 15 partnership group to proactively examine gaps and opportunities as well as relevant engagement and consultation with service users and individuals who use services in order to deliver on these aims.

3.6 Links with Strategic Commissioning

The procurement of works, goods and services is driven by strategic commissioning intentions. The ACHSCP has established a Commissioning and Procurement Board to create a clearer link between the programmes of work, the associated budgets, and the procurement work plan, in line with the Commissioning Cycle. The board on 22 March 21 considered this item on the procurement plan and determined that the service is required to support the delivery of strategic intentions.

4. Implications for IJB

4.1 Equalities - An equality impact assessment is not required because the report is simply for the IJB to approve a work plan and does not have a differential impact on any of the protected characteristics.

4.2 Fairer Scotland – The recommendations in this report will have a positive impact on service users and the wider community.



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- 4.3 Financial** - This is new money from Scottish Government provided to HSCPs for the delivery of the National Mental Health Strategy, specifically for Action 15. There are no specific financial implications arising from this report.

The contract value for this proposed social care service in the annual procurement plan is “flat cash” for all of the potential four years so no uplift amounts are included.

- 4.4 Workforce** - There are no specific implications for the Council’s or Partnership’s workforce arising from this report.

- 4.5 Legal** - The procurement of care and support services is a complex area, it is given special consideration under procurement legislation, with specific statutory guidance and best practice guidance issued by The Scottish Government. Because of this special consideration, there is a discrete team within the CPSS to support and manage the commissioning, procurement and contract management of care and support services, and the Work Plan for these services is presented separately to other reports

- 4.6 Covid-19** – There are no specific implications linked to Covid-19 arising from the recommendations in this report.

- 4.7 Other** - none

5. Links to ACHSCP Strategic Plan

This report links to Strategic Aim 3 Personalisation “Ensuring that the right care is provided in the right place and at the right time when people are in need”. It also links to Enabler 7.2, Principled Commissioning, and the commitment that all commissioned services enhance the quality of life for people and their carers.

6. Management of Risk

6.1. Identified risks(s)

There is a risk that the IJB does not get assurance and accountability for all the money that it spends on services provided by external bodies.





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6.2. Link to risks on strategic or operational risk register:

These proposals are linked to Risk 2 on the Strategic Risk Register “There is a risk of IJB financial failure and projecting an overspend, due to demand outstripping available budget, which would impact on the IJB’s ability to deliver on its strategic plan (including statutory work).”

6.3. How might the content of this report impact or mitigate these risks:

By maintaining formal contractual arrangements and robust processes to monitor contracts with external organisations the IJB has assurance not only that it is getting best value but also that this expenditure is aligned to their strategic priorities and is reviewed regularly.

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)